

1. When I enter the LPO and click Go, I don't see the LPO

You need to confirm if the LPO is received for you invoice, you can email the buyer or Go to the Orders Tab > List of your orders will Appear > Click on the subject order > the order information wil appear > On the Right Side will be the Summary information of your order, confirm if the Received field shows the amount that was receipted,

If not, contact your buyer. If the amounts appear and still cannot be invoiced, contact the buyer.

Supplier Home **Orders** Shipments Planning Finance Product Administration

Purchase Orders Work Orders Agreements View Requests Purchase History Work Confirmations RFO Deliverables Timecards

Purchase Orders

Personalize Stack Layout: (SupplierRn)

Views

Personalize "Views"

View All Purchase Orders

Personalize Stack Layout
Personalize TPO Summary

Select Order: Acknowledge Request Cancellation Request Changes View Change History | ...

Select PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Change Request Status	Action
24046562	1	RUBIS ORGANIZATION	Standard PO	PROPOSED CONSTRUCTION OF RUBIS LINKS ROAD SERVICE STATION IN MOMBASA	04-Nov-2024 11:52:22	Ingegnieri Ingenuos	KES	58,000,000.00	Open		

Supplier Home

Orders

Shipments

Planning

Finance

Products

Administration

Purchase Orders

Work Orders

Agreements

View Requests

Purchase History

Work Confirmations

RFO

Deliverables

Timecards

Orders

Purchase Orders >

Warning

Low-level Diagnostic Logging is turned on. This may temporarily reduce performance.

Standard Purchase Order: 24046562, 1 (Total KES 58,000,000.00)

Currency> KES

Personalize "View Order Detail Container"

Actions

Request Changes

Go

Export

Order Information

Personalize "Order Information"

Personalize Table Layout (OrderHeaderDetails)

Personalize "General"

General

Total

58,000,000.00

Supplier

Supplier Site

Supplier Contact

Address

PO BOX 59872 - 00200

Buyer

Order Date

04-Nov-2024 13:52:22

Description

PROPOSED CONSTRUCTION OF RUBIS LINKS ROAD SERVICE STATION IN MOMBASA

Status

Open

Note to Supplier

Operating Unit

RUBIS ORGANIZATION

Sourcing Document

Supplier Order Number

Attachments

1

Personalize Flow Layout (PoiShg@BICost)

Personalize "Terms and Conditions"

Personalize Stack Layout (Itemstack1)

Terms and Conditions

Payment Terms

14 Days

Carrier

FOB

Freight Terms

Shipping Control

Personalize "Ship-To-Address"

Ship-To Address

Address

PO BOX

Personalize "Bill-To-Address"

Bill-To Address

Address

9th Floor

Summary

Personalize Default Single Column (HeaderSummaryCol)

Total

58,000,000.00

Received

41,000,700.00

Invoiced

13,000,200.00

Payment Status

Partially Paid